

HIGH SCHOOL INTERNSHIPS



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Interested in an internship at Pacific Northwest National Laboratory (PNNL)?

PNNL is committed to providing students opportunities to engage with STEM professionals and learn about the world of work and science. Students will also engage in lab-wide enrichments and learn about the research being done at PNNL.

ACADEMIC YEAR

A Work-Based Learning Internship during **Junior or Senior Year of High School**, Students must be eligible to enroll in a WBL Course at their High School.

High School Student Research Internship (HS SRI)

This program provides area high school students with laboratory research experiences. Seniors with a background in science, technology, engineering, and mathematics, as well as interest and potential for a career in these disciplines are provided half-day academic-year internships at PNNL.

High School Student Business Internship (HS SBI)

This program provides senior-level high school students with an opportunity to apply their classroom education to a working business environment. This program provides academic-year career development experiences and is designed for students in and/or near the Tri-Cities.

INTERNSHIP TIMELINE

Summer Term

Summer Cohort - June ending August

Academic Term

August ending May of school year

SUMMER

A 10 Week Researched Based **Summer Internship** in one of our three programs;

Student Research Apprenticeship Program (SRAP)

This summer internship is a research-based experience for students who are juniors or seniors and/or students **traditionally underrepresented** in science and engineering.

Young Women in Science (YWIS)

This summer internship is a research-based educational experience for juniors and senior females. The students must have an expressed interest in and potential for educational opportunities and careers in science, technology, engineering or mathematics (STEM).

Summer Business Internship (SBI)

This business internship provides students with an opportunity to apply their classroom education to a working business environment during the summer. Students must have a strong interest in the business field to take part in this opportunity.

For More Information

Please go to <http://science-ed.pnnl.gov> and browse our high school opportunities,

Or contact

Nicole Castilleja Bentley, High School Program Manager at nicole.bentley@pnnl.gov or at 375-3951.

WHEN & WHERE TO APPLY

Applications open in **February and closes mid- March of every year**; interested applicants work with your Work-Based Learning Coordinator at your High School to verify job openings.

To apply go to <http://jobs.pnnl.gov> and click on browse opportunities, find Undergraduate/High School, and browse openings for high school students.

HOW TO APPLY

Include in one document:

1. Cover Letter:

- a. Explain why you are applying. Be specific. Why do you want a research/summer internship opportunity?
- b. Convince the reader to look at your application. The cover letter will be seen first; therefore, it must be very well-written and targeted and specific to the posting you are applying for.

2. Resume:

- a. Educational Background and Academic Information, you may want to include advanced placement courses, a list of any computer programing and/or office skills.
- b. Include Personal References.

3. Unofficial transcript:

- a. See your Counselor or Work Based Learning Coordinator

4. Personal Statement:

Describe who you are beyond your academic achievements and potential. Offer information in regards to what kind of activities or experiences you may have had that contributed toward your interest in STEM?



Pacific Northwest
NATIONAL LABORATORY

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